



**ILENE
SHAPIRO**
COUNTY EXECUTIVE

REDUCED WORK SCHEDULE ELECTION

While assigned a reduced work schedule with Summit County Department of Job and Family Services (SCDJFS) effective June 1, 2020, I, **Brenda Boarman**, in the position of **Secretary I**, am electing the following option for the **40%** of time I am not working for SCDJFS:

_____ An assignment in the Division of COVID-19 Response under the County Executive's Office.

_____ SharedWork Ohio.

Employee's Signature

Date

Please return this form to your supervisor by no later than noon on Thursday, May 21, 2020.

WPM